

## Application Instructions

Physical Chemistry Symposium Workshop for Undergraduate Chemistry Majors  
American Chemical Society National Meeting  
Washington, DC  
August 16 – 20, 2009

### A complete application consists of:

1. The one-page application form, to be completed by the student nominee
2. A copy of the student's undergraduate transcript (an unofficial copy is adequate)
3. The institutional commitment form
4. One letter of recommendation from a faculty member who knows the nominee well.

### Instructions for the student nominee:

1. Complete the application form.
2. Request a letter of recommendation from a faculty member who is familiar with your work. Ask the faculty member to send the letter directly to the address shown below.
3. Obtain a financial commitment from your department chair or other relevant official. Use the institutional commitment form included as part of this packet.
4. Obtain a copy of your undergraduate transcript - an unofficial photocopy is adequate.
5. Mail your application form, the institutional commitment form and your transcript to the address shown below.

The deadline for the receipt of all application materials is Friday, February 13, 2009. All materials must be addressed to:

Professor Tom Stephenson  
Department of Chemistry and Biochemistry  
Swarthmore College  
500 College Avenue  
Swarthmore, PA 19081  
Email: [tstephe1@swarthmore.edu](mailto:tstephe1@swarthmore.edu)  
FAX: 610/328-7355

Nominees will be notified of the status of their applications no later than February 27, 2009.

Questions? Contact Tom Stephenson at 610/328-8561 or [tstephe1@swarthmore.edu](mailto:tstephe1@swarthmore.edu).

## Application

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Student Name: \_\_\_\_\_

Email address: \_\_\_\_\_

College/university: \_\_\_\_\_

Spring 2008 mailing address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Anticipated graduation month/year: \_\_\_\_\_

Major field of study: \_\_\_\_\_

American Chemical Society student affiliate member? Yes \_\_\_\_\_ No \_\_\_\_\_

List of all chemistry courses completed as of August, 2009. Included course number and title.  
(If any courses have not been completed at home institution, include the name of the institution  
as well.)

Undergraduate research experiences completed prior to August, 2009. Include a descriptive title  
of the project, dates of work, supervisor and location of work.

Please indicate which (one or more) of the supported Physical Chemistry symposia will be of  
greatest interest to you.

## Institutional Commitment Form

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*To be completed by the department chair or institutional official:*

Institution: \_\_\_\_\_

Name of student nominee: \_\_\_\_\_

If selected for this program, my department/institution will support the nominee's attendance at the Washington ACS meeting with a financial contribution of \$\_\_\_\_\_.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

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*To be completed by the nominee:*

If selected for this program, I agree that the level of support provided by my institution will make it possible for me to attend all 5 days of the Washington ACS meeting.

Signature: \_\_\_\_\_